

MMTA BOARD OF DIRECTORS MEETING MINUTES
Wrought Iron Grill, Owosso, Michigan
January 20, 2012

Members Present: President Kim McKay; President-Elect Jan Steggerda; Vice-President Mary Ann Kornexl; Treasurer Cheryl Rhein-O'Neill; Secretary Annge Klinger; Directors Matthew Horning, Barb Fandell, and Margaret Birch; Associate Member Liaison Kim Goethe; and Parliamentarian Rachel Piner

Members Absent: Director Janice Zuhlke, Associate Member Liaison Maxine Kauffold, and Immediate Past President Rose Dillon

The meeting was called to order by President McKay at 10:05 am.

President McKay shared the letter she sent to APT US&C regarding the MMTA's interest in bringing the APT US&C Annual Conference back to Michigan in 2017.

Steggerda moved, Birch seconded, CARRIED to approve the agenda as presented.

Birch moved, Steggerda seconded, CARRIED, to approve the minutes of the November 18, 2011 meeting as amended.

Treasurer's Report:

Treasurer Rhein-O'Neill shared that the invoice for the new membership brochures was charged to Newsletter instead of Membership. She will have MMTA bookkeeper, Jeff Anderson, make an adjusting entry. Fandell moved, Klinger seconded, CARRIED, to accept the financial reports for November 2011 and December 2011 as submitted.

Fandell moved, Birch seconded, CARRIED, to approve the bills in the amount of \$10,994.60 covering the time period of November 23, 2011 to January 10, 2012. Yes: Birch, Fandell, Horning, Klinger, Kornexl, McKay, Rhein-O'Neill, and Steggerda.

Committee Reports:

Education: Fandell reported that all the speakers for the Institutes have been secured. Members asked her to keep in mind the Board's decision regarding dietary accommodations when people begin registering.

Legislative: Horning reported that PA 142 of 2011 was passed with very little prior notification. The Act, the Health Insurance Claims Assessment (HICA), levies a 1% tax on all claims paid for health care from every insurance carrier and third party administrator. This will be a direct tax on those who are self-insured, and the cost will very likely be passed on to those who aren't through insurance premiums. Horning contacted Bill Anderson from MTA and Summer Minnick from MML to see what, if anything, they could do about exempting municipalities from the requirements of the Act. Governor Snyder reported this week that he is going to move slowly in his efforts to remove the personal property tax, and would like input from local officials on how to replace the revenues generated from the tax. The next Legislative Committee meeting is scheduled for Noon on Wednesday, February 1st at the MTA building in Lansing.

Newsletter: The next newsletter will be sent out in March. Members discussed different topics that should be included and will work to get the articles to Horning or Zuhlke in time for publication.

Membership: Birch shared an inventory of the merchandise we currently have. Because there were no merchandise sales at the Fall Conference, we do have a larger inventory than

normal at this time of year. She is going to ask her committee members to each contact three potential members and will explore some form of recognition for those who recruit the most members. She will begin implementing the mentoring program again for first-time attendees and new members at MMTA events.

Spring Conference: Kornexl reported that the cooperation between MMTA, MGFOA, and VIKTOR Incentives and Meetings has been great and the registration forms and agendas were sent out the previous week. They have received lots of positive comments on the agenda, and State Treasurer Andy Dillon has confirmed that he will be there. Rooms are available at the Candlewood Suites for \$65 a night until March 2nd.

MMTA in the UP: (written report) Dillon received communication that the Michigan Townships Association is not interested in conducting a joint-educational session in the Upper Peninsula at this time. At the recommendation of Lew Bender, the committee has made contact with the Northern Michigan Public Service Agency instead. The NMPSA Board will be meeting on February 9th to decide on the joint venture, and the date and location will be determined after we have received that decision.

2011 Fall Conference: The invoices from the Fall Conference are all in and the bottom line is within the budget. McKay advised that future conferences should not cut back on food. McKay and Conference Coordinator, Tim Arends, completed an evaluation for Mission Point Resort and shared comments from the attendees' evaluations. She repeated her recommendation from the previous meeting to not hold another conference there without changes in their conference management and facilities.

2012 Fall Conference: Steggerda sent an email to the Fall Conference Committee members to invite them to visit Boyne Mountain Resort in the spring. She is looking for suggestions for topics and speakers and asked that any be forwarded to her.

Professional Development: The topics and speakers for the Advanced Institute are set, with the exception of some last minute hot topics that will be added as the date approaches. The requirements for maintaining the MiCPT have been amended to state "successful completion of testing associated with some MMTA programs may be required." McKay shared that she would like to develop a brochure regarding the MiCPT that explains what it is, why a member would want it, etc. Members agreed that the brochure would be a great tool for those who need to justify their membership with MMTA or their attendance at MMTA events, and would like to see testimonials from our membership as well as city managers whose municipalities have benefited from their treasury staffs being involved with MMTA.

APT US&C: Horning shared that now that the Public Treasury Institute is no longer involved with APT US&C, they are working to coordinate the programs in-house with APT US&C staff and have goals to rewrite one publication or manual per year. APT US&C has requested a copy of MMTA's membership database. Because MMTA is an affiliate member of APT US&C, we have shared the database with them in the past; McKay will ask Database Coordinator, Bruce Malinczak, to forward a copy of the database to APT US&C.

Associate Members: Goethe reported that Annette Devereaux, who was the alternate Associate Member Liaison, has stepped down from the position because there were two people from the same organization representing the Associate Members. As a result, the Associate Members voted Maxine Kauffold from Independent Bank as their new liaison. There are several Associate Members who are working on the proposed bylaw amendment; Goethe hopes to have information to present to the Board at the March meeting.

Rhein-O'Neill moved, Steggerda seconded, CARRIED, to accept the committee reports.

At ease at 11:29 am. Back in session at 12:20 pm.

Unfinished Business:

As previously shared with correspondence, President McKay sent a letter to APT US&C regarding the MMTA's interest in bringing the APT US&C Annual Conference back to Michigan in 2017.

New Business:

Treasurer Rhein-O'Neill shared that she was still having problems with Fifth Third Bank in trying to get credit cards for the MMTA board members. She completed a negative evaluation and received an immediate response, but still has not resolved the issues she has been having. As a result, President McKay contacted MMTA Bookkeeper, Jeff Anderson, and requested a quote from him to create and issue an RFP for banking and credit card services. Kornexl moved, Rhein-O'Neill seconded, CARRIED, to approve the contract with Jeff Anderson in the amount of \$320.00 to create an RFP for banking and credit card services and present it to the Board for approval before issuing the RFP, compiling the results, and making a recommendation to the Board. Yes: Birch, Fandell, Horning, Klinger, Kornexl, McKay, Rhein-O'Neill, and Steggerda.

The MMTI coordinator, Mary Bender, is also the institute coordinator for the Michigan Association of Municipal Clerks. She contacted Klinger and reported that she is seeing more and more of the same people at both the MMTA and MAMC institutes. They are going to explore options to offer credit, even partially, toward the CPFA and CMC certifications to members of both associations who attend a related education session with the other association. Contact has already been made with representatives of the APT US&C, and contact will be made with the MAMC and International Institute of Municipal Clerks in the near future.

Members reviewed the contract to hold the 2014 Fall Conference at the Bavarian Inn in Frankenmuth. Rhein-O'Neill visited the site and was very pleased with their conference facilities. Steggerda moved, Horning seconded, CARRIED, to approve the contract with the Bavarian Inn to hold the Fall Conference on October 5-8, 2014.

Members discussed the MMTA website and the lack of updates. They agreed that the site needs to be kept current so members keep coming back to it, but it's difficult to achieve that goal when many people are expected to do the updates and it's not one person's responsibility. Members asked Klinger to take on the responsibility and provide a proposal for the service at the next board meeting.

The next regular board meeting is scheduled for the evening of Thursday, March 22, 2012 at the James B. Henry Center for Executive Development in Lansing. The beginning time has not yet been set.

Fandell moved, Rhein-O'Neill seconded, CARRIED, to adjourn the meeting. Meeting adjourned at 1:07 pm.

Respectfully submitted,

Annge Klinger
MMTA Secretary